

From \_\_\_\_\_ Commandery No. \_\_\_\_\_, Knights Templar of Texas

Location of Asylum \_\_\_\_\_

Mailing Address \_\_\_\_\_

FROM JANUARY 1st TO DECEMBER 31st, A.D. \_\_\_\_\_ INCLUSIVE

**OFFICERS A.D. \_\_\_\_\_**

\_\_\_\_\_ Com.

\_\_\_\_\_ Gen.

\_\_\_\_\_ C. G.

\_\_\_\_\_ S. W.

\_\_\_\_\_ J. W.

\_\_\_\_\_ Prel.

\_\_\_\_\_ Treas.

\_\_\_\_\_ Rec.

\_\_\_\_\_ Std. B.

\_\_\_\_\_ Swd. B.

\_\_\_\_\_ Warder

\_\_\_\_\_ Sentinel

**TIME OF STATED CONCLAVES**

\_\_\_\_\_

\_\_\_\_\_

Date of Charter \_\_\_\_\_

We certify the returns submitted herewith are correct.

\_\_\_\_\_

Commander

\_\_\_\_\_

Recorder

**RECAPITULATION**

Members on last report \_\_\_\_\_

Created \_\_\_\_\_

Affiliated \_\_\_\_\_

Reinstated \_\_\_\_\_

Total Gain \_\_\_\_\_

Demitted \_\_\_\_\_

Suspended \_\_\_\_\_

Expelled \_\_\_\_\_

Died \_\_\_\_\_

Total Loss \_\_\_\_\_

PRESENT MEMBERSHIP \_\_\_\_\_

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**DUE THE GRAND COMMANDERY**

**EYE FOUNDATION**

Present Membership \_\_\_\_\_

Less Life Sponsors \_\_\_\_\_

Less Dependent Members \_\_\_\_\_ (Not LS)

Dues \$1 on \_\_\_\_\_

**GRAND ENCAMPMENT**

Present Membership \_\_\_\_\_ @ \$9 \_\_\_\_\_

**GRAND COMMANDERY**

Present Membership \_\_\_\_\_

Less Dependent Members \_\_\_\_\_ (Not 50 YR)

Less 50 Yr. Members \_\_\_\_\_ (Not Dep)

Dues \$15 on \_\_\_\_\_

\_\_\_\_\_ Orders Red Cross @ \$10 \_\_\_\_\_

\_\_\_\_\_ Orders Malta @ \$10 \_\_\_\_\_

\_\_\_\_\_ Orders Temple @ \$10 \_\_\_\_\_

**TOTAL DUE With This Return** \_\_\_\_\_

**SEND THESE RETURNS TO THE GRAND RECORDER BEFORE THE 15th OF JANUARY**

**GRAND RECORDER'S MEMO**      Cash Received ..... \$ \_\_\_\_\_      DATE \_\_\_\_\_

Gr. Enc ..... \$ \_\_\_\_\_      General Fund ..... \$ \_\_\_\_\_

Eye Foundation ..... \$ \_\_\_\_\_      Total ..... \$ \_\_\_\_\_

# Elective and Appointed Officers for Templar Year \_\_\_\_\_

Please complete this Form and mail it to the Inspecting Officer not later than January 15th.

Commandery No. \_\_\_\_\_ K. T.

Street Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Stated Conclaves \_\_\_\_\_

Commander \_\_\_\_\_ Phone No. \_\_\_\_\_

Home Address \_\_\_\_\_ City & Zip \_\_\_\_\_

E-mail address \_\_\_\_\_ Cell Phone No. \_\_\_\_\_

Generalissimo \_\_\_\_\_ Phone No. \_\_\_\_\_

Home Address \_\_\_\_\_ City & Zip \_\_\_\_\_

E-mail address \_\_\_\_\_ Cell Phone No. \_\_\_\_\_

Captain General \_\_\_\_\_ Phone No. \_\_\_\_\_

Home Address \_\_\_\_\_ City & Zip \_\_\_\_\_

E-mail address \_\_\_\_\_ Cell Phone No. \_\_\_\_\_

Senior Warden \_\_\_\_\_ Phone No. \_\_\_\_\_

Home Address \_\_\_\_\_ City & Zip \_\_\_\_\_

E-mail address \_\_\_\_\_ Cell Phone No. \_\_\_\_\_

Junior Warden \_\_\_\_\_ Phone No. \_\_\_\_\_

Home Address \_\_\_\_\_ City & Zip \_\_\_\_\_

E-mail address \_\_\_\_\_ Cell Phone No. \_\_\_\_\_

Prelate \_\_\_\_\_ Phone No. \_\_\_\_\_

Home Address \_\_\_\_\_ City & Zip \_\_\_\_\_

E-mail address \_\_\_\_\_ Cell Phone No. \_\_\_\_\_

Treasurer \_\_\_\_\_ Phone No. \_\_\_\_\_

Home Address \_\_\_\_\_ City & Zip \_\_\_\_\_

E-mail address \_\_\_\_\_ Cell Phone No. \_\_\_\_\_

Recorder \_\_\_\_\_ Phone No. \_\_\_\_\_

Home Address \_\_\_\_\_ City & Zip \_\_\_\_\_

E-mail address \_\_\_\_\_ Cell Phone No. \_\_\_\_\_

Standard Bearer \_\_\_\_\_ Phone No. \_\_\_\_\_

Home Address \_\_\_\_\_ City & Zip \_\_\_\_\_

E-mail address \_\_\_\_\_ Cell Phone No. \_\_\_\_\_

Sword Bearer \_\_\_\_\_ Phone No. \_\_\_\_\_

Home Address \_\_\_\_\_ City & Zip \_\_\_\_\_

E-mail address \_\_\_\_\_ Cell Phone No. \_\_\_\_\_

Warder \_\_\_\_\_ Phone No. \_\_\_\_\_

Home Address \_\_\_\_\_ City & Zip \_\_\_\_\_

E-mail address \_\_\_\_\_ Cell Phone No. \_\_\_\_\_

Sentinel \_\_\_\_\_ Phone No. \_\_\_\_\_

Home Address \_\_\_\_\_ City & Zip \_\_\_\_\_

E-mail address \_\_\_\_\_ Cell Phone No. \_\_\_\_\_

Instructor \_\_\_\_\_ Phone No. \_\_\_\_\_

Home Address \_\_\_\_\_ City & Zip \_\_\_\_\_

E-mail address \_\_\_\_\_ Cell Phone No. \_\_\_\_\_

Please complete this Form and mail it to the Inspecting Officer NOT LATER THAN JANUARY 15th

**MEMBERSHIP COMMITTEE**

1 Chairman \_\_\_\_\_ E-mail Address \_\_\_\_\_  
 Address \_\_\_\_\_

2 Member \_\_\_\_\_ E-mail Address \_\_\_\_\_  
 Address \_\_\_\_\_

3 Member \_\_\_\_\_ E-mail Address \_\_\_\_\_  
 Address \_\_\_\_\_

**PUBLICITY COMMITTEE**

1 Chairman \_\_\_\_\_ E-mail Address \_\_\_\_\_  
 Address \_\_\_\_\_

2 Member \_\_\_\_\_ E-mail Address \_\_\_\_\_  
 Address \_\_\_\_\_

3 Member \_\_\_\_\_ E-mail Address \_\_\_\_\_  
 Address \_\_\_\_\_

**KNIGHT TEMPLAR EYE FOUNDATION COMMITTEE**

1 Chairman \_\_\_\_\_ E-mail Address \_\_\_\_\_  
 Address \_\_\_\_\_

2 Member \_\_\_\_\_ E-mail Address \_\_\_\_\_  
 Address \_\_\_\_\_

3 Member \_\_\_\_\_ E-mail Address \_\_\_\_\_  
 Address \_\_\_\_\_

**PATRIOTIC AND CIVIC ACTIVITES COMMITTEE**

1 Chairman \_\_\_\_\_ E-mail Address \_\_\_\_\_  
 Address \_\_\_\_\_

2 Member \_\_\_\_\_ E-mail Address \_\_\_\_\_  
 Address \_\_\_\_\_

3 Member \_\_\_\_\_ E-mail Address \_\_\_\_\_  
 Address \_\_\_\_\_

**EDUCATIONAL FOUNDATION COMMITTEE**

1 Chairman \_\_\_\_\_ E-mail Address \_\_\_\_\_  
 Address \_\_\_\_\_

2 Member \_\_\_\_\_ E-mail Address \_\_\_\_\_  
 Address \_\_\_\_\_

3 Member \_\_\_\_\_ E-mail Address \_\_\_\_\_  
 Address \_\_\_\_\_

Commander \_\_\_\_\_ E-mail Address \_\_\_\_\_  
 Address \_\_\_\_\_

### GRAND COMMANDERY KNIGHTS TEMPLAR OF TEXAS

Commandery Name \_\_\_\_\_ Commandery No \_\_\_\_\_

Street Address \_\_\_\_\_ District No \_\_\_\_\_

Cash On hand 31 Dec. \_\_\_\_\_ Cash in Bank 31 Dec. \_\_\_\_\_

Securities on Hand \_\_\_\_\_

Value on Interest in building and property \_\_\_\_\_

Amount of unpaid dues Dec 31, \_\_\_\_\_

Do minutes show a record of all members whose dues have been remitted and for what cause? Yes No

How many members had dues remitted last year? \_\_\_\_\_ Amount \_\_\_\_\_

When did you send out dues notices? \_\_\_\_\_ How much are your dues? \_\_\_\_\_

Is a complete historical record of members kept? Yes No How? \_\_\_\_\_

Date of election of Officers? \_\_\_\_\_ Date of Installation of Officers? \_\_\_\_\_

### CERTIFICATE OF MERIT AND SERVICE AWARD REPORT

Number of members \_\_\_\_\_ December 31, \_\_\_\_\_ Number of members \_\_\_\_\_ December 31, \_\_\_\_\_

Created _____	Demitted _____	Total Gain/Loss (excluding Deaths) _____
Affiliated _____	Suspended _____	Total Gain/Loss (Including Deaths) _____
Reinstated _____	Expelled _____	
	Died _____	
Total Gain _____	Total Loss _____	

Did Commandery make its annual report and pay its dues to the Grand Commandery by February 1st of last year? Yes No

How many Chapters of Royal Arch Masons in your area did the Commander visit? \_\_\_\_\_ Please List \_\_\_\_\_

How many Councils of Royal and Select Masters did the Commander visit? \_\_\_\_\_ Please List \_\_\_\_\_

How many Blue Lodges did the Commander visit? \_\_\_\_\_ Please List \_\_\_\_\_

Did the Commander extend to the Chapters, Councils, and Blue Lodges fraternal greetings from your Commandery? Yes No

What social activities for the members and their families, if any, were sponsored by the Commandery? \_\_\_\_\_

Commandery Name \_\_\_\_\_ No. \_\_\_\_\_ Date \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Print

\_\_\_\_\_  
Print

Recorder - Sign

Immediate Past Commander - Sign

### CERTIFICATE OF MERIT AND SERVICE AWARD REPORT

How many Conclaves did your Commandery hold during \_\_\_\_\_ Stated \_\_\_\_\_ Special for Practice \_\_\_\_\_

Did the Commandery observe these obligatory services with the proper ceremony?

Christmas yes no Easter yes no Ascension yes no Patriotic yes no

Number of members \_\_\_\_\_ December 31, \_\_\_\_\_ Number of members \_\_\_\_\_ December 31, \_\_\_\_\_

Net gain (loss) for year excluding deaths \_\_\_\_\_ NPD Commandery \_\_\_\_\_ Chapter and Council \_\_\_\_\_ Blue Lodge \_\_\_\_\_

How many were knighted in your Commandery? \_\_\_\_\_ How many affiliated \_\_\_\_\_

Did the Commandery make its annual report and pay its dues to the Grand Commandery by February 1st of last year? yes no

Did the Commander miss any of the Conclaves of the Commandery? yes no If so, why? \_\_\_\_\_  
Dates \_\_\_\_\_

Can your Commandery confer: Red Cross? yes no long short Malta? yes no long short

How many Chapters of Royal Arch Masons in your area did the Commander visit? \_\_\_\_\_

How many Councils of Royal and Select Masons did the Commander visit? \_\_\_\_\_

How many Blue Lodges did the Commander visit during the year? \_\_\_\_\_

Did the Commander extend to the Chapters, Councils, and Blue Lodges fraternal greetings from your Commandery? yes no

Did the Commander attend a District School of Instruction? yes no Recorder? yes no Instructor? yes no

Did the Commander attend the Grand Commandery Business session during his year as Commander? yes no

Did the Commander confer the Order of the Temple at the visitation? yes no

What social activities for the members and their families, if any, were sponsored by the Commandery? \_\_\_\_\_

Did the Commander appoint the following committees:

- A. To contact delinquent and suspended Sir Knights? yes no D. Public Relations? yes no
- B. Membership? yes no E. Eye Foundation? yes no
- C. To visit the sick, shut-ins, aged, widows and orphans of deceased members? yes no

Did the Committees appointed by the Commander function? yes no

Did the Recorder miss any of the Conclaves of the Commandery? yes no If so, why? \_\_\_\_\_  
Dates \_\_\_\_\_

Did the Recorder cooperate with you in your years program? yes no If no, why? \_\_\_\_\_

Were all General Orders, Circulars, etc., received from the Grand Commandery read aloud and notations made in minutes? yes no

Did your Commandery participate in the Cross and Crown? yes no

Did your Commandery present an Excalibur Award? yes no To whom? \_\_\_\_\_

Did the Recorder transfer all funds received by him to the Treasurer with reasonable promptness? yes no

Did the Treasurer make deposits and give the Recorder a receipt for them? yes no

Did the Recorder notify the members of their delinquent dues and make a diligent effort to collect them? yes no

Did the Recorder notify the Grand Recorder regarding 50-year members as required in Art. 388? yes no

Did the Recorder send awards information to the Grand Recorder? yes no

Commandery Name \_\_\_\_\_ No. \_\_\_\_\_

Dated \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Immediate Past Commander - Signed

\_\_\_\_\_  
Immediate Past Commander - Print